

<b>Capital Programme – School Place Planning</b>	<b>Ref No: OKD21 (19/20)</b>
<b>October 2019</b>	<b>Key Decision: Yes</b>
<b>To appoint a contractor for the previously approved work at Shelley Primary School and confirm the budget allocation for the project</b>	<b>Part I</b>
<b>Decision of Mr Harris, Acting Chief Executive</b>	<b>Electoral Division: Broadbridge Heath</b>

### **Decision**

That the Acting Chief Executive awards the construction contract to expand Shelley Primary School to Sunninghill Construction for the sum of £1,760,230 which is affordable within the overall budget for this project (£2,808,000).

## **1. Background and Context**

- 1.1 The County Council has a statutory duty to provide sufficient primary and secondary school places for all children who need a place. In its strategic role as commissioner of school places, the County Council must respond to changes in demand over time by increasing or reducing capacity in specific areas of the County.
- 1.2 Due to the need to provide additional places at Shelley Primary school the Cabinet Member for Education and Skills took a decision during March 2019 (Decision ref ES20 (18/19)) to approve the allocation of £2.446m from the Basic Need Capital Programme to fund expansion works at the school. This will enable the provision of 140 additional places at the school to meet the demand of growing pupil numbers in the Broadbridge Heath and Horsham area. This was in addition to £200,000 previously approved by the then Executive Director Economy, Infrastructure and Environment for design fees to enable initial design work on this project to be developed.
- 1.3 As part of the decision [ES20 \(18/19\)](#) the Cabinet Member delegated authority to the then Executive Director Economy, Infrastructure and Environment to award the building contract to carry out the necessary works. The responsibilities of this role are now being undertaken by the Acting Chief Executive.
- 1.4 Since the Cabinet Member made his decision it has been proposed that, to minimise construction works and disruption to the school a replacement window scheme which was due to be carried out at the school would be added to this project. Capital Maintenance has allocated £162,000 toward the project to fund the window replacement scheme which is sufficient to cover this particular element of works.

## 2. Proposal

- 2.1 To award the building contract to undertake a single stage design and build contract in relation to Shelley Primary School to Sunninghill Construction. The contract will commence in October 2019 and the work is due to be completed by August 2020. The County Council's Multi-Disciplinary Consultant (MDC), Faithful+Gould Ltd undertook a competitive open book single stage Design and Build procurement exercise. Sunninghill Construction scored the highest mark with a combined score of 76.0% on quality and cost.

## 3. Resources

- 3.1 The budget required to complete the whole project is £2,808,000. A breakdown of the funding source can be found below.

<b>Funding Source</b>	<b>Amount</b>
Basic Need (Design Fee)	£200,000
Basic Need (Decision ES20 18/19) ...	£2,446,000
Capital Maintenance	£162,000
<b>Total</b>	<b>£2,808,000</b>

- 3.2 The MDC was appointed to undertake the initial design work. The contractor was procured through a single stage design and build tender and evaluated through a robust MDC cost manager and procurement process, ensuring both cost and quality.

## 4 Anticipated Project Spend

<b>Description</b>	<b>Value</b>
Construction (Sunninghill Construction)	£1,760,230
Design fees	£262,547
ICT	£90,000
FF&E	£78,323
Planning and Building control fees	£15,445
Temporary Classroom	£90,173
Pond relocation	£46,428
Surveys	£4,195
Contingency	£192,656
<b>Total</b>	<b>£2,540,000</b>

- 4.1 A Clerk of Works is to be appointed so as to protect the Authority's interests. These fees are covered under the design fees provided by the MDC. Direct Orders including Fees, ICT and Furniture and Equipment are to be procured directly by the County Council. As per County Council Building Contract Directives, a Client's Contingency sum of £192,656 has been allowed. The overall project falls within the project budget by £268,000 and £460,656 including client contingency.

4.2 The overall amount of Basic Need available in the five year Capital Programme as approved in February 2019 is £48.5m after taking into account the funding of this scheme.

4.3 There is currently £2,808,000 of approved budget to fund this expansion approved within the Capital Programme.

**5. Risk Management and Impact of Decision**

5.1 These are set out in the Cabinet Member decision report (Decision ref ES20 (18/19)).

**6. Other Factors taken into Account**

6.1 These are set out in the Cabinet Member decision report (reference as above).

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**Background Papers** -None